

**Economic Development Authority
of Surry County, Virginia
Surry County Government Center, 45 School St.
General District Courtroom
September 5, 2019 - 5:00 P.M.**



CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

RECORD ATTENDANCE

- A. Directors Present
 - a. Director, Mrs. Gwendolyn Brown
 - b. Secretary, Mr. Robert Chandler
 - c. Chairman, Mr. Samuel W. Edwards, III
 - d. Director, Mrs. Jennifer Gwaltney
 - e. Director, Mrs. Joyce Henderson
 - f. Director, Mrs. Janice Pierce
 - g. Director representing Surry District replacement still pending
- B. Directors Absent
- C. Introduction of new EDA Board member. Discuss training and swearing in at clerk's office.
 - a. Mrs. Janice Pierce
- D. Recognize Special Guest
 - a. Mr. David Harrison, Director, Economic Development Office
 - b. Anna Hanson- to discuss findings on produce farmers

APPROVAL OF MINUTES

- A. July 11, 2019

TREASURER'S REPORT

- A. To report financial status as of August 31, 2019. Mrs. Carol Swindell

CHAIRMAN'S REPORT

- A. Meeting with Surry County Planning Commission- Economic Development Plan Module- July 22, 2019
- B. Status of EDA board vacancy and EDO/County Administrator
- C. Roberts Rules of Order.

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COMMITTEES REPORTS

- A. Meeting with Farmers interested in the Local Food Hub-Sub Hub in Surry
- B. Economic Development Office Update, Mr. David Harrison Director
 - 1) Farmers Market
 - 2) PGEC and SCS Broadband
 - 3) Business Park Site Assessment
 - 4) Others
- C. Student presentation with the Dept. of Youth and family Services
- D. Dept of Tourism: Mrs. Pat Bernshausen
- E. Status of the Surry Board of Supervisors position on how the EDA can work with the EDO

OLD BUSINESS

- A. LFH-Surry Sub hub research: Meeting with Farmers interested in the Local Food Hub-Sub Hub in Surry-Anna Hansen
- B. Annual budget update- vote on budget included. **Status update** of \$65K reimbursement from the Surry BOS for money spent from the EDA budget for SCS. Mr. Lynn or EDO
- C. Create or locate EDA processing procedures update-**Status update** including what is the Surry Board of Supervisors position on how the EDA of Surry County will work with the EDO
- D. Comments on the Economic Growth and Diversification Plan sent to board members the week of 6/14/19. Status update: We are still waiting for the planning commission to approve the final plan along with approval from the Surry Board of Supervisors.
- E. Status of EDA Letterhead, envelopes

NEW BUSINESS

- A. Mrs. Hardy's recognition for past service as an EDA Director
- B. EDA vote to pursue the development of a Local Food Hub in Surry County
- C. Consider the hiring of a Consultant with the \$40k in budget from Surry BOS
 - 1) We need input from EDA Board members, Surry County Administrator Jonathan Lynn, Assistant County Administrator Melissa Rollins, and Mr. David Harrison from the EDO on who to hire as a highly qualified consulting company to write a

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plan of action/strategy on how to market and attract new substantial businesses to Surry County over the next 10 yrs. This plan of action should have specific time frames for completion along with metrics to measure the success of the goals of Surry County's new Economic Development plan. An example of what a consultant can do including the name of a consultant is found in this link: <http://www.goochlandforbusiness.com/DocumentCenter/View/91/Goochland-County-Economic-Development-Plan-October-4-2011-PDF?bidId>

Chairman's note: I particularly like section 9.

D. Surry Town Council Presentation

- 1) Mayor Gwaltney provides Town Council's top economic development priorities for Surry, VA

PUBLIC COMMENTS

Keep to 3 minutes unless Chairman authorizes

ADJOURNMENT